HB101 Places User Guide

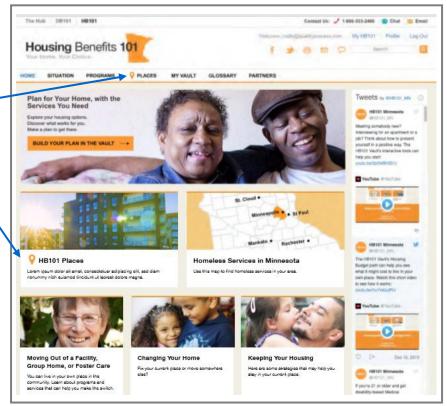
## Introduction

Housing Support Providers use HB101 Places to enter, update, and maintain housing inventory. Housing Support Providers have Housing Support agreement with their local County or Tribal Government. This user guide provides instructions and guidance on the use of HB101 Places.

## What Is HB101 Places?

HB101 Places is a statewide online search tool for Housing Support vacancies. Users can browse housing types, filter by specific services, and view a list of openings. Housing openings include known services, programs, facilities, agencies, or organizations. Currently, HB101 Places includes Adult Foster Care, Board and Lodge, Assisted Living, and Site-Based Supportive Housing programs throughout the state of Minnesota.

HB101 Places is integrated with Housing Benefits 101 (mn.hb101.org) and accessed from the navigation bar or content section.



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HB101 Places serves:

 The general public, including individual housing-seekers, their advocates, and circles of support

- Housing Support providers, including organizational and site administrators, and
- Statewide administrators, including DHS staff.

The **general public** has quick and easy access to a list of vacant units available throughout the state. The search tool includes filters, and the housing listings detail contact information for additional information about the vacancy.

**Housing Support providers** have access to a provider dashboard. Providers manage Organization information and maintain housing programs available through the dashboard.

All Program and Unit information updates in real-time without a publication step or delay. Providers can also view Organization, Program, Unit, and Vacancy reports.

**Statewide administrators** view an administrative dashboard to add and remove organizations or programs, give provider account privileges, and make other changes. Administrators can view statewide Organization, Program, Unit, and Vacancy reports included in HB101 Places.